



**मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल— 462003**  
(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)  
**MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY BHOPAL- 462003**  
(An Institution of National importance under Ministry of Education, Govt. of India)

No.AB/Estt/Cont./Library/2025/281

Dated: 12/02/2025

**WALK-IN-INTERVIEW FOR LIBRARY PROFESSIONAL TRAINEE (ON CONTRACT)**

Sl.No.	Particular	Criteria
1.	Name of the Post	<b>Library Professional Trainee (on contract)</b>
2.	Number of Post(s)	04
3.	Duration	Initially for six months and the duration of contract may be extended upto maximum of two years based on performance of trainees and the requirement of the institute.
4.	Qualification	<b>Essential qualification:</b> First class in Masters in Library & Information Science from recognized Indian Universities with good academic record. <b>Desirable qualification:</b> Relevant knowledge on Computer & IT will be preferred.
5.	Age limit	30 years as on last date of application.
6.	Reporting Date & Time	24/02/2025 09:00 AM

**Remuneration:** Consolidated stipend of ₹ 21,000/- per month with no additional perk.

**Nature of traineeship:** Selected trainees will get opportunity to work in various sections of Central Library as well as on emerging tools and technologies in Library and Information field. They will be working in different shifts (as applicable), including morning, evening and late night shifts and also on weekends/holidays on rotation basis (six day a week). No accommodation facilities will be provided by MANIT Bhopal. The positions will be deemed to be automatically terminated at the end of completion of their tenure. Traineeship is purely on contract basis and trainee shall have no claim on any regular/sanctioned post of the Institute.

**Selection procedure:** Selection of candidates will be based on their performance in the walk-in-interview. No TA/DA will be paid for appearing in the selection process. The candidates are required to come directly for the walk-in-interview without waiting for a call letter. Candidates are requested to bring with them the certificates in original in support of date of birth, qualification & category. Candidates who have appeared for their final year examination and are expecting the results before the walk-in-interview date may apply, but must produce the final marks sheet at the time of test walk-in-interview.

**GENERAL INSTRUCTIONS:**

- (1) The candidates must be a citizen of India.
- (2) One leave in every two months.
- (3) No encashment of leave is permissible.
- (4) Application other than that in the prescribed form will not be entertained.
- (5) The candidates have to produce original documents at the time of appearing for walk-in-interview.
- (6) Incomplete applications/without relevant supporting enclosures will be out rightly rejected. Institute will not be responsible for any postal delay.

**Date, Time & Venue for walk-in-interview: 24/02/2025 (Monday) at 10.00 AM** at Institute Committee hall, Director's office.

The name of the **post applied for must be super scribed** on the envelope without fail. The envelope carrying application and other relevant document as mentioned in the advertisement shall be sent by Speed Post/ Registered Post to following address:

**To,  
The Recruitment Cell  
Administrative Block  
Maulana Azad National Institute of Technology Bhopal  
Link Road No.-3, Near Kali Mata Mandir  
Bhopal - 462003 MP.**

Eligible candidates may submit their application and resume along with self attested photocopies of Certificates & Testimonials on or before **20/02/2025**.

**Sd/-  
REGISTRAR**

**Place: Bhopal**

**Date: 12.02.2025**



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Note: Prospective candidates are advised to study the **Instructions** carefully and then fill up the application precisely and to the point in all respects. No column should be left blank. **Incomplete application will be rejected.** Candidates may attach additional sheets, if required.

<b>APPLICATION FORM</b>		Affix recent passport size photograph duly signed by the candidate
Advertisement No:	AB/Estt/Cont./Library/2025/281	
Date:	12/02/2025	
Post Applied For		

<b>1. Personal Information</b>													
Name of Applicant ( in full capitals)													
Father's name													
Mother's Name													
Date of Birth & Age (As on last date of receipt of Application-proof of DoB to be enclosed )			DD		MM		YY		Age as on		Years	Months	Days
Nationality			Religion										
Category (SC/ST/OBC/EWS/UR/Ex-serviceman)													
Gender			Marital Status										

2. Whether Person with Disability Yes\*  No  (Put ✓ mark)

\*If yes A  B  C  D  (Put ✓ mark)

A (a) - Blindness & Low Vision; B (b) - Deaf & Hard of hearing

C (c) - Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims & Muscular dystrophy

D (d) - autism, intellectual disability, specific learning disability and mental illness;

E (e) - multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

(\*Attach a certificate from the competent authority as prescribed under government rules)

<b>3. Complete Postal address with Pin code:</b>									
For Correspondence address					Permanent Address				
PIN					PIN				
Other Contact information									
Phone No with STD Code		R			Mobile		1		
		O			Mobile		2		
E-mail									

4.	Educational Qualifications					
	Name of Degree/Diploma	Subject / discipline	University/ Institution/Board	% of Marks	Grade/ Div.	Year of passing
	10 <sup>th</sup>					
	12 <sup>th</sup>					
	Bachelor's degree					
	Master's degree					
	Desirable qualification (if any)					
	Others (if any)					

CGPA to % (percentage) conversion certificate should be obtained from the Institute/University if same is not mentioned in the mark sheet/degree. Candidate should only specify percentage in the relevant column.

5.	Detail of Experience (In reverse Chronological order) (Attach extra sheet, if needed)									
	Organization	Post	Period		Duration		Pay level	Nature of Responsibilities	Temp/ Regular/ Permanent	Reason of quitting
			From	To	Y	M				
a.										
b.										
c.										
d.										

6.	Details of workshop/Training programmes, etc. attended			
	Conducting Organization	Title of programme	Duration of programme	
			From	To
a.				
b.				
c.				
d.				
e.				

7.	Character & Antecedents Report.	
	Subject	Comments
a.	Have you ever been subject to any disciplinary action, as a student and/or as an employee, If so give full details.	
b.	Have you ever been dismissed/suspended from service/employment, if so please give full details	
c.	Were you involved in any criminal case, If yes, give full details	
d.	Is any criminal case pending against you in the court, If yes, give full details	

8.	Other relevant information	
	Relevant knowledge of Computer & IT	YES/NO (if yes, Certificate may be attached)

9. Please Provide a Statement of Purpose in not more than 500 words describing how you are suitable for the requirements of the advertised post (please attach separate sheet).

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10.	Name and Address of minimum two References. (Referees should be familiar with your academic/ Professional Work and should not be relatives)	
	Name & address	Name & address
	Designation & organization:	Designation & organization:
	Phone:	Phone:
	Mobile:	Mobile:
	E-mail:	E-mail:

11. Details of Enclosures (Important: all the enclosures should be self-attested and serially numbered):

Sl. no.	Description	Page no.

<b>DECLARATION</b>	
I, hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this form, as well as, in attached sheets are true to the best of my knowledge and belief. At any stage if any of the information furnished by me is found to be false or incorrect, suitable action may be taken against me. If selected, I promise to abide by the rules and regulations of the Institute.	
Date:	Signature of candidate
Place:	