

Job Description

JOB TITLE: Data Entry Operator

TOTAL NUMBER OF POSITION: 05

ESSENTIAL QUALIFICATION: Graduation

TECHNICAL QUALIFICATION IF REQUIRED: Computer Diploma

DESIRABLE QUALIFICATION: Well known of typing, Drafting and Reporting

EXPERIENCE: Priority

ROLE AND RESPONSIBILITY: All Computer Related Works

LOCATION: Zila Panchayat Alirajpur 01, JP Sondwa 01, JP Kattiwada 01, JP Jobat 01, JP Udaigarh 01