

**REGIONAL OFFICE - CHHINDWARA**

**ANNEXURE - II**

**Recruitment/Engagement of Incharge/ Counselor for FLCs (Financial Literacy Centers) CHHINDWARA (1 Post), PANDHURNA (1 Post) & BALAGHAT (1 Post) on Contract basis for one year**

**IMPORTANT : LAST DATE OF RECEIPT OF APPLICATION: 12/09/2025**

Central Bank of India, a leading Public Sector Bank, with Pan India Branch Network of more than **4500 branches** with total business of more than **7,05,000 crores**, driven by talented work force of **32000 +** employees, is looking for retired bank officers/ Ex-Serviceman or/and other than Bank Employees having experience in working in any Public Sector Banks / SBI (i.e. Central Bank of India / any other Public Sector Banks / SBI/RRB).

The details are given below:

**1. AGE, QUALIFICATION & EXPERIENCE**

| Sr. No. | Name of the Post                 | Age  | Qualification   | Experience/ Other eligibility criteria.  |
|---------|----------------------------------|--|---|--|
| 1.      | Counselor FLC NarmadapuramB etul | Above 45 years age & should be less than 65 years and should possess good health | <b><u>Essential:</u></b> <ol style="list-style-type: none"> <li>Must be Graduate in any discipline from recognized university.</li> <li>Shall be computer literate, shall be proficient in basis knowledge of MS Office, internet, typing in local language.</li> </ol> | <b><u>Essential:</u></b> <ol style="list-style-type: none"> <li>Retired/VRS opted Bank officials of scale I &amp; above of Nationalized Bank including State Bank of India &amp; RRBs preferred</li> </ol> <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> <li>Ex-Serviceman or/and other than Bank Employees (Eg Government School Teacher etc) having Banking Knowledge and Knowledge of financial services &amp; having completed relevant IIBF certification course.</li> <li>He should have unblemished service record and possess service certificate from the previous employer. Experience as an Officer/permanent employee of 10 years.</li> <li>He should be resident of the same state, preferably same or nearby District.</li> <li>Excellent communication skill in local language is</li> </ol> |

|  |  |  |  |             |
|--|--|--|--|-------------|
|  |  |  |  | essentials. |
|--|--|--|--|-------------|

## 2. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES:

The candidate shall be appointed on Contract basis for a period of one year. Renewal may be possible at Bank's sole discretion in terms of extant policies and rules.

## 3. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES:

The contract amount shall be paid an amount equivalent to last pay & allowances drawn less the initial amount of Pension fixed before commutation plus relief etc. payable thereon or Rs. **25,000/- p.m. whichever is lower. Further a lump sum amount of Rs. 1000/- p.m.** shall be paid towards Mobile, Conveyance etc. However, the condition of "Last Pay & Allowance drawn by the Officer less the initial amount of pension fixed before commutation plus relief etc." will be applicable only to the pension co-opted retired bank official of a Nationalized Bank and in case of non-pensioner, the candidate will be eligible only for Rs. 25,000/- p.m. together with lump sum amount of Rs.1000/- towards Mobile, Conveyance etc. Please note that no other allowances/benefits/reimbursement of expenses/charges will be admissible.

## 4. LEAVE:

The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

## 5. JOB PROFILE:

These officers shall be working as "Counselor-FLCs" and have to oversee the overall functioning of FLCC.

## 6. SELECTION PROCEDURE:

The eligible candidates will be called for personal interview and the decision of the Bank in this regard shall be final.

## 7. SUBMISSION OF APPLICATION:

Eligible candidates have to submit their applications in the given format (Annexure-A). **Last date for receipt of application is 12/09/2025**. No applications shall be entertained beyond the stipulated date.

Incomplete applications will be rejected.

Address the application, Superscribing "**Application for the post of Recruitment as Counselor of FLC on contract**" to

### **Address:**

**Regional Head  
Central Bank of India,  
Regional Office, Chhindwara  
Near Panjab Bhavan, Chitnavis  
Ganj, Narsinghpur Road,  
Chhindwara  
Pin - 480002**

Further, it is informed that application may be submitted by hand also on above address.

## 8. APPLICATION FEE:

There is no application fee prescribed.

**9. GENERAL INSTRUCTIONS:**

- (a) While applying for the post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he/ she has furnished any incorrect / false information or has suppressed any material fact (s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her contractual appointment is liable to be terminated without any notice.
- (b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- (c) Mere admission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

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APPLICATION FOR THE POST OF INCHARGE/ COUNSELOR FOR FLCS (FINANCIAL LITERACY CENTRES) ON CONTRACT BASIS

Regional Head  
Central Bank of India,  
Regional Office - Chhindwara

Paste Passport  
size photograph

Please sign  
across the  
photograph

With reference to your advertisement on Bank's Website dated \_\_\_\_\_, I submit my application in prescribed format for the post of Counselor for FLC (Please put tick)

1. Chhindwara☐
2. Pandhurna☐
3. Balaghat☐

|     |   |   |  |
|-----|---|---|--|
| 1.  | NAME (in full)                                    | : |  |
| 2.  | ADDRESS FOR CORRESPONDENCE                        | : |  |
| 3.  | CATEGORY  | : |  |
| 4.  | If person with Disability:                        |   |  |
|     | Type of disability                                | : |  |
|     | Percentage of disability                          | : |  |
| 5.  | Date of Birth (as per School leaving Certificate) | : |  |
|     | Age in completed years as on _____                | : |  |
| 6.  | Details of Non-refundable Application Fees:       |   |  |
|     | Name of DD Issuing Bank                           | : |  |
|     | Place of Issue                                    | : |  |
|     | Date of Issue                                     | : |  |
|     | Amount  | : |  |
| 7.  | Contact Details:                                  |   |  |
|     | Mobile No.  | : |  |
|     | Landline No.                                      | : |  |
|     | e-mail ID   | : |  |
| 8.  | GENDER  | : |  |
| 9.  | NATIONALITY                                       | : |  |
| 10. | RELIGION  | : |  |
| 11. | MARITAL STATUS                                    | : |  |
| 12. | FATHER's / HUSBAND's NAME                         | : |  |
| 13. | PERMANENT ADDRESS                                 | : |  |

EDUCATIONAL QUALIFICATION:

| Qualification | Details (B.A/ B.Sc. / M.A / M. Sc. Etc.) | Board / University | Full Time/ Part-Time | Year of Passing | Subject / Specialization | Marks(Rank if any) |
|---------------|--|--------------------|----------------------|-----------------|--------------------------|--------------------|
| Graduation    |  |                    |                      |                 |                          |                    |

|                                    |  |  |  |  |  |  |
|------------------------------------|--|--|--|--|--|--|
| <b>Post-Graduation</b>             |  |  |  |  |  |  |
| <b>Professional Qualification</b>  |  |  |  |  |  |  |
| <b>Others / Computer Knowledge</b> |  |  |  |  |  |  |

14. **RELATIVE EXPERIENCE** – Total (in years) \_\_\_\_\_.

| Sr. No. | Name of Bank | Designation | Duration | Responsibilities | Pay Scale | Extra Ordinary Achievements |
|---------|--------------|-------------|----------|------------------|-----------|-----------------------------|
|         |              |             |          |                  |           |                             |
|         |              |             |          |                  |           |                             |
|         |              |             |          |                  |           |                             |
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|         |              |             |          |                  |           |                             |
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|     |   |   |        |
|-----|---|---|--------|
| 16. | <b>Retired on VRS / Superannuation</b>              | : |        |
|     | <b>Date of Retirement</b>                           | : |        |
|     | <b>Total years of Service</b>                       | : | Years. |
|     | <b>Out of which as an Officer</b>                   | : | Years. |
|     | <b>No. of years worked as Rural Branch Managers</b> | : | Years. |

|     |   |   |  |
|-----|---|---|--|
| 17. | <b>Date of issue of Service</b>         | : |  |
|     | <b>Certificate of previous Employer</b> | : |  |

|     |                                      |  |   |  |
|-----|--------------------------------------|--|---|--|
| 18. | <b>Details of Present Employment</b> |  |   |  |
|     | (a)                                  | <b>Organization</b>                          | : |  |
|     | (b)                                  | <b>Full Address</b>                          | : |  |
|     | (c)                                  | <b>Position</b>                              | : |  |
|     | (d)                                  | <b>Reporting to</b>                          | : |  |
|     | (e)                                  | <b>Salary / Compensation Presently drawn</b> | : |  |

|     |  |
|-----|--|
| 19. | <b>Brief details of experience in the Bank in respect of working in Rural Area / as Rural Development In-Charge / As Faculty / As LDM.</b> |
|     |  |

|      |  |  |
|------|--|--|
| 20.. | <b>Significant Achievement (if any) in respect of above assignments:</b> |  |
|      |  |  |

|     |  |     |
|-----|--|-----|
| 21. | <b>Name &amp; Address of two references:</b> |     |
|     | (1)  | (2) |
|     |  |     |

**DECLARATION:**

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / appointment for the said post is liable to be cancelled / terminated at any stage and if appointed, my service are liable to be terminated. I am willing to serve anywhere in India. I agree that Bank has right to transfer me to any part of the country at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and / or out of said advertisement can be instituted by me only at Mumbai and Courts / Tribunals / Forums at Mumbai undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Bank’s website dated 05-06-2025.

\_\_\_\_\_  
(Signature of applicant)

Place : \_\_\_\_\_.

Date : \_\_\_\_\_

Enclosures: 1.

2.

3.

4.

5.