

## Bhopal Municipal Corporation, Bhopal

### Commissioner Office

BMC/MSU/2026 Date: 02/01/2026

#### Advertisement on BMC Bhopal Website

Bhopal Municipal Corporation is inviting applications for 8 contractual posts as mentioned in the table below, to work in Metropolitan Surveillance Unit of Bhopal. Interested candidates can apply by filling the application Form.

The applicant must submit the hardcopy of the duly filled application form along with the self-attested photocopies of all the required documents in the office before date **19/01/2026, at 5 PM**. The applicant must have functional & valid Email ID and mobile number, as all the communication will be done via mail and BMC website. Candidates shortlisted by Bhopal Municipal Corporation will be intimated by mail & message on mobile for interview & further procedure of contractual recruitment. Applicants must regularly check BMC website for updates.

Last date for application and physical document submission - **Friday, 05:00 PM, 19/01/2026**

**Address: Bhopal Municipal Corporation Office, Harshvardhan Building, Mata Mandir, Bhopal**

S. No	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (Maximum per month)
1	Senior Public Health Specialist (Based on IDSP Epidemiologist's ToRs)	1	Not exceeding 60 years*	<p><b>Essential Qualifications: (Either 1 or 2 or 3)</b></p> <p>1. MBBS recognized by Medical Council of India (MCI) with MD (PSM/Community Medicine) / MD (CHA) / MD (Tropical Medicine) recognized by MCI or DNB (Social and Preventive Medicine / Community Medicine);</p> <p style="text-align: center;"><b>OR</b></p> <p>2. MBBS recognized by MCI with EIS Training Course Certificate.</p> <p style="text-align: center;"><b>OR</b></p> <p>3. B.Sc. in Life Sciences (Nursing/Biology /Microbiology/ Developmental Biology &amp; Physiology)/ BDS/BPT With</p> <p>a. Master of Public Health (MPH Epidemiology) / Diploma in Public Health (DPH-Epidemiology)</p> <p style="text-align: center;"><b>OR</b></p> <p>b. Master's in applied Epidemiology (MAE) from recognized University of India along with two years of experience in Public Health after acquiring mentioned post graduate qualifications; <b>OR</b></p> <p>c. PhD in Clinical Sciences/Medical Sc./Preventive Medicine/Human Physiology/ Pathophysiology/ Epidemiology</p> <p><b>Experience required:</b> ≥ 10 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases.</p>	<p>1. Rs 1,75,000 (For MBBS with MD/DNB)</p> <p>2. Rs. 1,50,000 (For MBBS with EIS training Course certificate)</p> <p>3. Rs. 1,25,000 (For B.Sc. in Life Sciences)</p>

S. No	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (Maximum per month)
2	<b>Public Health Specialist</b> (Based on IDSP Epidemiologist's ToRs)	1	Not exceeding 50 years*	<p><b>Essential Qualifications: Either 1 or 2 or 3</b></p> <ol style="list-style-type: none"> <li>1. MBBS recognized by Medical Council of India (MCI) with MD (PSM/Community Medicine) / MD (CHA) / MD (Tropical Medicine) recognized by MCI or DNB (Social and Preventive Medicine / Community Medicine); <b>OR</b></li> <li>2. MBBS recognized by MCI with EIS Training Course Certificate. <b>OR</b></li> <li>3. B.Sc. in Life Sciences (Nursing/Biology /Microbiology/ Developmental Biology &amp; Physiology)/ BDS/BPT With <ol style="list-style-type: none"> <li>a. Master of Public Health (MPH Epidemiology) / Diploma in Public Health (DPH Epidemiology) <b>OR</b></li> <li>b. Master's in applied Epidemiology (MAE) from recognized University of India along with two years of experience in Public Health after acquiring mentioned post graduate qualifications; <b>OR</b></li> <li>c. PhD in Clinical Sciences/Medical Sc./Preventive Medicine/Human</li> </ol> </li> </ol> <p><b>Experience required:</b> 0 - 3 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases.</p>	<ol style="list-style-type: none"> <li>1. Rs 1,25,000 (For MBBS with MD/DNB)</li> <li>2. Rs. 1,10,000 (For MBBS with EIS training Course certificate)</li> <li>3. Rs 90,000 (For B.Sc. in Life Sciences)</li> </ol>
3	<b>Admin Officer</b> (Based on IDSP Programme manager cum administrator's ToRs)	1	Not exceeding 50 years*	<p><b>Essential Qualifications: Either 1 or 2</b></p> <ol style="list-style-type: none"> <li>1. Masters in Business Administration (MBA) or equivalent preferably with specialization in Hospital/ Health Management. <b>OR</b></li> <li>2. Bachelor's in Business Administration (BBA) or equivalent graduate degree preferably with specialization in Hospital or Health Management.</li> </ol> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1. 5 years in Administration in public sector preferably in health sector after Master's or equivalent degree <b>OR</b></li> <li>2. 10 years in Administration in public sector preferably in health sector post after Bachelor's or equivalent degree.</li> </ol>	Rs 75,000

S. No	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (Maximum per month)
4	<b>Technical officer (Finance)</b> (Based on IDSP Consultant Finance's ToRs)	1	Not exceeding 50 years*	<p><b>Essential Qualifications: Either 1 or 2</b></p> <ol style="list-style-type: none"> <li>1. MBA (Finance)/ICWA/CA OR</li> <li>2. M. Com</li> </ol> <p><b>Experience required:</b> <b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. ≥ 4 years experience post (MBA (Finance)/ICWA/CA in financial management.</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>2. ≥ 7 years experience post M. Com in financial management.</li> </ol> <p><b>Desirable:</b> Experience in handling projects supported by World Bank.</p>	Rs 75,000
5	<b>Technical Assistant</b> (Based on PMABHIM's AMR ToRs)	1	Not exceeding 35 years*	<p><b>Essential Qualifications:</b></p> <p>B. Sc in MLT from recognized university</p> <p><b>Experience required:</b> <b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. ≥ 2 years experience in clinical microbiology laboratory</li> </ol>	Rs 30,000
6	<b>Data Analyst</b> (Based on IDSP Data Analyst's ToRs)	1	Not exceeding 45 years*	<p><b>Essential Qualifications:</b></p> <p>Post Graduate Degree in Computer application or equivalent qualification from a recognized university.</p> <p><b>Experience required:</b></p> <ol style="list-style-type: none"> <li>1. Well versed with MS Office (Word, Excel, Power point and Access) and preferably in other statistical software packages like SPSS, STATA etc.</li> <li>2. 5 years' experience post PG qualification of working in data analysis or M&amp;E roles required.</li> </ol>	Rs 60,000
7	<b>Data Manager</b> (Based on IDSP Data Manager's ToRs)	1	Not exceeding 40 years*	<p><b>Essential Qualifications: Either 1 or 2 or 3</b></p> <ol style="list-style-type: none"> <li>1. Post Graduate Degree in IT or Computer Science OR</li> <li>2. PG Diploma in IT or Computer Science OR</li> <li>3. BE IT/Electronic.</li> </ol> <p><b>Experience required:</b></p> <p>Minimum three years' post qualification experience of IT data management in a Health/Social Sector</p>	Rs 50,000

S. No	Name of Post	Post	Age Limit	Essential Qualification and Experience	Remuneration (Maximum per month)
8	<b>Multipurpose Assistant</b> (Based on PMABHIM's AMR ToRs)	1	Not exceeding 30 years*	<p><b>Essential Qualifications:</b></p> <p>Graduate Degree from a recognized University/Institute</p> <p><b>Experience required:</b></p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. ≥ 3 years relevant experience preferable in health programme.</li> <li>2. Must have working Knowledge and experience in Computer Application</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Typing speed 40 WPM minimum Stenography speed 80 WPM</li> <li>2. Knowledge of filing, Indexing, drafting and document management</li> </ol>	Rs 25,000

\*Relaxation in age for retired government employees as per DoPT Guidelines.

\*\* 5% increase in remuneration every financial year will be applicable, as per norms.

**Commissioner**  
**Bhopal Municipal Corporation**  
**Bhopal (MP)**

**Terms & Conditions for the Different Contractual Posts to be appointed in  
Metropolitan Surveillance Unit, Bhopal on contract basis**

1. Candidate must fill Google form, they will get response copy on their email ID. Candidate must submit physical copy of filled form with self-attested copies of Educational & experience certificates to the office, those only are considered valid and those received by post or by any other medium at the concerned office within given time will be considered valid. Also note that Bhopal Municipal Corporation has not given the right to any person or any other organization to sell or accept applications.
2. The selection weightage will be based on the following-

S.No.	Criteria	Total Maximum Marks - 50
1	Essential Qualification	30 Marks (Annexed as Annexure -I)
2	Experience required	20 Marks (Annexed as Annexure -I)

3. For the position mentioned at serial no 1,2,3,4 & 7 – The Candidates' selection will be based on the sequence of essential qualification mentioned in the above table. Preference will be given to the higher qualification candidates. The selection of candidates will be on merit basis prepared on the basis of above criteria.

*(For example: If candidates are shortlisted for each qualification type for Senior public Health Specialist, the final selection will be made from first qualification type. If no selection is made from first qualification type, then selection will be made from second qualification type and so on.)*

4. Candidate shall bear the experience which is corresponding to the post applied for (For details - see Annexure -I).
5. Candidate shall bear the prescribed qualification for selected posts (For details see Annexure -I).
6. Candidates having higher qualifications will get the preference.
7. In terms of experience, private and government experience will be considered. **(Government sector experience will be preferred over the private sector experience).**
8. Authenticated and valid experience certificates will only be considered.
9. Candidate appointed on contract basis will not be able to claim the regular service of the corporation.
10. The candidate, if selected will have to submit contract agreement on bond paper of Rs.100/- to Rs.500/-in Bhopal Municipal Corporation (BMC) format.
11. Candidate will not be given any other kind of allowance except applicable fixed remuneration.
12. The contract is for initially till 31st March 2026 from the date of appointment and will be continued depending on the approval of funds and the performance of the candidate.
13. No administrative or financial rights of Bhopal Municipal Corporation (BMC) will be granted to selected candidates during the contract period.
14. If the work of a contractual candidate is unsatisfactory during the contract period, the appointment of such candidates on contract basis will be terminated without any prior notice.
15. Candidates must ensure that they fulfill all the qualifications and conditions of the post applied for.
16. Candidates will be disqualified at any point in time if they are found to be not fulfilling the prescribed qualifications and conditions.
17. Correspondence address & contact details should be clear and complete.
18. Selected candidates should be present in person for document verification of Certificates of Educational Qualification, Professional Qualifications, Marksheets, Certificate of Experience. (Original copies and attested Xerox copies.)
19. Candidates must be present at the place of selection at their own cost. No travelling allowance is given to candidate by BMC.
20. Candidates will be disqualified if they are found to have submitted incorrect information / certificates / documents or withheld any information at any time after the commencement of selection process or appointment. Also, if the appointment is made, their contract appointment will be terminated without any prior notice.
21. The Madhya Pradesh Municipal Corporations (Appointment and conditions of service of Officers and Servants) Rules 2000 will not be applicable to the selected candidate after appointment.
22. The administration reserves the right to terminate the services of candidates appointed on contract basis without prior notice.
23. As the service of the candidates working during the contract period is temporary, their service will not be considered for seniority, or the service will not be given priority for seniority.
24. If a candidate attempts to exert pressure at any stage of recruitment or is found to have resorted to improper means or to arrange for imposters, he will be disqualified from the selection.

25. Candidates are advised to beware of the promise of getting a job through a person who pretends to be a mediator for Bhopal Municipal Corporation (BMC).
26. The Bhopal Municipal Commissioner has the power to stop the contractual recruitment process at any time or at any stage for administrative or other reasons.
27. Candidates will be considered on merit, but final decision will be taken by the administration.
28. If a candidate submits any documents after the prescribed time, those documents will not be considered, and his application will be deemed ineligible.



Commissioner  
Bhopal Municipal Corporation  
Bhopal

MPPLR

MSU Recruitment Marking Criteria (Max. Marks -50)					
S.No	Post Name	Qualification Criteria	Allotted Marks	Experience Criteria	Allotted Marks
1	Senior public health specialist	1. MBBS with MD/DNB <b>OR</b> 2. MBBS with EIS training Course certificate <b>OR</b> 3. B.Sc. in Life Sciences	1. 30 marks  2. 20 marks  3. 10 marks	≥ 10 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases	1. More than 10 years' experience – 10 marks 2. 11- 16 years' experience – 15 marks 3. More than 16 years' experience – 20 marks
2	Public health specialist	1. MBBS with MD/DNB <b>OR</b> 2. MBBS with EIS training Course certificate <b>OR</b> 3. B.Sc. in Life Sciences	1. 30 marks  2. 20 marks  3. 10 marks	0 - 3 years of field experience after obtaining essential qualification in implementing Public Health Programmes / Interventions with a focus on communicable diseases	1. 0-3 years' experience – 10 marks 2. 3 - 6 years' experience – 15 marks 3. More than 6 years' experience – 20 marks
3	Admin Officer	1. MBA) or equivalent preferably with specialization in Hospital/ Health Management <b>OR</b> 2. BBA or equivalent preferably with specialization in Hospital/ Health Management	1. 30 marks  2. 20 marks	5 years in Administration in public sector preferably in health sector after Master's or equivalent degree <b>OR</b> 10 years in Administration in public sector preferably in health sector post after Bachelor's or equivalent degree	1. 5 years' experience – 10 marks 2. 6-10 years' experience – 15 marks 3. 10-15 years' experience – 20 marks <b>OR</b> 1. 10 years' experience – 10 marks 2. 10-15 years' experience – 15 marks 3. 15-20 years' experience – 20 marks
4	Technical officer (Finance)	MPPLR  1. MBA (Finance) OR 2. M.Com	1. 30 marks  2. 20 marks	≥4years experience post (MBA (Finance)/ ICWA/CA in financial management. <b>OR</b> ≥ 7 years' experience post M. Com in financial management.  <b>Desirable:</b> Experience in handling projects supported by World Bank.	1. More than 4 years' experience – 10 marks 2. 5 - 8 years' experience – 15 marks 3. 9 - 12 years' experience – 20 marks <b>OR</b> 1. More than 7 years' experience – 10 marks 2. 8 - 12 years' experience – 15 marks 3. 12 - 15 years' experience – 20 marks

5	Technical Assistant	B. Sc in MLT	1. Up to 60% marks – 10 Marks 2. 60-75% marks – 20 Marks 3. More than 75% marks – 30 Marks	2 years' experience in clinical microbiology laboratory	1. 2 years' experience – 10 marks 2. 2 - 5 years' experience – 15 marks 3. 5 - 8 years' experience – 20 marks
6	Data Analyst	Post Graduate Degree in Computer application or equivalent MPPLR	1. Up to 60% marks – 10 Marks 2. 60-75% marks – 20 Marks 3. More than 75% marks – 30 Marks	1. Well versed with MS Office (Word, Excel, Power point and Access) and preferably in other statistical software packages like SPSS, STATA etc. 2. 5 years' experience post PG qualification of working in data analysis or M&E roles required.	1. 5 years' experience – 10 marks 2. 5 - 8 years' experience – 15 marks 3. 8 - 12 years' experience – 20 marks
7	Data Manager	1. Post Graduate Degree in IT or Computer Science <b>OR</b> 2. PG Diploma in IT or Computer Science <b>OR</b> 3. BE IT/Electronic	1. 30 marks 2. 20 marks 3. 10 marks	Minimum three years' post qualification experience of IT data management in a Health/Social Sector	1. 3 years' experience – 10 marks 2. 3 - 6 years' experience – 15 marks 3. 6 - 10 years' experience – 20 marks
8	Multipurpose Assistant	Graduate Degree	1. Up to 60% marks – 10 Marks 2. 60-75% marks – 20 Marks 3. More than 75% marks – 30 Marks	1. $\geq$ 3 years relevant experience preferable in health program. 2. Must have working Knowledge and experience in Computer Application <b>Desirable:</b> Typing speed 40 WPM minimum Stenography speed 80 WPM Knowledge of filing, Indexing, drafting and document management	1. 3 years' experience – 10 marks 2. 3 - 6 years' experience – 15 marks 3. 6 - 10 years' experience – 20 marks

**Note- \*In case of same marks, years of experience will be considered.**  
**\*Government sector experience will be given preference over Private sector experience.**



Commissioner  
**Bhopal Municipal Corporation**  
**Bhopal (MP)**